

Part I SEARCH HISTORICAL RECORDS AT FAMILYSEARCH.ORG

Search Historical Records with FILTERS to save time and effort.

1. **Deceased Ancestor's Name:** First Name, Middle then Last Name or blanks.
2. **Filters that Search with life events:** Birth, Marriage, Residency, Death, Any.
3. **Filters that Search with a relationship:** Spouse, Parent, Other Person.
4. **Filters that Restrict records by:** Location, Type, Batch Number or Film No.
5. **Filter with Exact box.** Click or Check mark the advanced exact box next to a person's name, or a place. This check mark in the exact box makes it mandatory that the same spelling of name or place, must be in the search return. **No Results** means that the name or place was not in any of the search results. **Search Results:** Check the search results number of pages and number of results. Always check page 1 and 2 for your person. If there is a wrong pattern change something to fix it.

SEARCH WITH LIFE EVENTS

Search Records for BIRTH. The birthplace can be changed or left blank. The date range extended, or left blank. Both place and date range can be shut off by hovering the mouse over the area and clicking the black x that appears.

Search Records for MARRIAGE. Type in the State's name then **click Search Button** If there are too many hits, click the mandatory box to reduce the search results. We can also name the County or the City to reduce the number of search returns. Start with the general place. Example: California. Then try: California, Kern, Bakersfield.

Search Records with RESIDENCE filter. If you know where they live and when. If you have an good guess, try it. Use as few filters as possible to avoid filtering out your person. But, use as many filters as you know to be true, without the exact box.

Search Records with DEATH filter. Name the State and range of time of death. If there are two or more states possible try them one at a time. When done you may shut off this window with the circled x, which appears when mouse hovers there.

Search Records with ANY filter. **Any = Anyplace.** For a small town or county or village we can name the place and make it mandatory. This can be done with a last name only or **no name**. Then all the results are alphabetical from A through Z. This is helpful when the name was misspelled. Example: First name Alma was really Oma.

SEARCH WITH A RELATIONSHIP:

Search Records with **SPOUSE** filter This is a husband and wife search. Use the birth name for male and female. Variations: With her husband's full name and the wife's 1st name only, check the exact box. Variation: her maiden name as mandatory . Variation: use Parent filter, and or Type Record: Marriage, Census, or death. Limit the number of search results with filters. Try to use few filters at first searches. Always look at the first two page of the search results. That information will help us know what filter to use next.

Search Records with **PARENT** filter. This is a parents search. The Deceased Ancestor's Name can be omitted. Use Parent filter with parents names. Make the Birth Year (Range) large enough to cover all their children's births. Bithplace can be changed on later searches. Variation: Type can be limited to Birth, Baptism, and Confirmation. Variation: Mother's first name box can be checked requiring it be in the search results.

Search Records with **OTHER PERSON** filter. Use an unusually named person who was part of the family. Variations: Use Exact requiring the unusual name be in the search results or saying no record. Use other filter according to the facts you know to be true.

RESTRICT RECORDS BY:

Search Records with **LOCATION** filter: Country, State or Province. This search restricts the record search to that place only. Example Italy, Lucca. This search filter finds only those who have been indexed and put in search box form.

Search Records with **TYPE** filter: This filter allows records to be search by type. Types are: Birth, Baptism, and Christenings, Marriage, Death, Census, Residence, and Lists, Immigration and Naturalization, Military, Probate, Other

Search Records with **BATCH Number** filter. To find a batch number for UK, British Isles and North America go to Hugh Wallis's website:

<http://freepages.genealogy.rootsweb.ancestry.com/~hughwallis/>

FILM numbers can be found in Family Search under Search in Catalog. Catalog search can be by Key Words. Example: Manila

FILM: Click on: **BROWSE All Published Collections.** Then under Place click: Country, State, and then click the online Free Film that may be searched. If the film was indexed it has search boxes. If not indexed, then we can browse the film one image at a time. Example: Place = United States. Place = California. Choose one of the 898 collections to view.

GENERAL SEARCH INFORMATION

Search Records for the Parents to find all the children. To do this put the parents in as the husband and spouse. This is the Parent Search.

General Information: There are two Switches at the top of the Search Results called: [**Records Collections**] these switches change the search results from Records to Collections of Records. We get higher quality hits, if we select the right collection.

Find A Grave at <http://www.findagrave.com/> Here we can click search for a cemeteries or Search 121 million grave records. Both searches are very helpful.

ROOTSWEB.COM [<http://rootsweb.ancestry.com/>] Click on World Connect Project Main Page then click Search Family Trees at World Connect **Advanced Search** you are now at RootsWeb's World Connect Project Global Search. Fill out the boxes on the left side of the page. You are on <http://wc.rootsweb.ancestry.com/cgi-bin/igm.cgi>

ROOTSWEB.COM <http://rootsweb.ancestry.com/> go to U..S. Town/County Databases. Filling out the City name Bakersfield and the State name CA the County is determined to be Kern. Kern is a blue link. Click on Kern and find Web Sites at RootsWeb for Kern County. These databases include Obituary, Census, cemeteries, Birth Indexes, Directories, and Biographical History.

The asterisk or * This wildcard can represent any number of letters and can be used where spelling is questionable. Example: Gar* gives too many choices of names and this is obvious looking at the first page. But Last Name = **Garc* (exact box checked)** gives better choices. Birthplace = California, Kern, Bakersfield. Note: Keep the birthdate limited to one or two years or the search results are too large.

FamilySearch.org will search for the **county** without the word "County". Example: California, Orange, Orange. Use the Standard drop down list or search Google.com [California, "city of orange", county of] Wikipedia shows it as county of Orange.

Sesson II Covers FAMILY TREE hidden inside of FamilySearch.org. Family Tree Finds People and Families and documents them. FamilySearch finds records.

Family Tree is a place where all the cousins can add useful information, correct errors, and add pictures, discussions and do a quality work proving their changes with sources attached to the person. Eventually Family Tree will become a perfect and true record. FamilySearch will acts as a mediator when there is a difference of opinion, they will use the attached documents, called sources, to decide who is right.